

This is to inform all visa applicants holding U.S. passports or Travel Documents that effective immediately, Non-Immigrant Visa (NIV) fee for single entry to Nigeria is now US\$100 instead of previous figure of US\$65. For multiple entries and temporary work permit (TWP), the new fee is US\$200 as against US\$65 and US\$150 previously. However, fees for immigrant visa (IV) remains at US\$335.

It is pertinent to emphasise that for all categories of visas, there is a standard US\$20 processing fee. To avoid doubt or confusion, the new visa fee regime including the processing fee is now as follows: -

(i) Non-Immigrant Visa (NIV), (Business, Visit, Tourist) single entry----- US\$120.00

(ii) NIV (Multiple entries or Temporary Work Permit (TWP) -----US\$220.00

(iii) Immigrant Visa (IV) (Employment or STR) -----US\$355.00

IMMIGRATION SECTION  
CONSULATE GENERAL OF NIGERIA  
NEW YORK  
NOVEMBER 8, 2002

## **Visas**

The Immigration Office which handles visa applications is open to the public between 9.30 a.m. and 12.00 noon. Mondays – Fridays except on public holidays.

All visa applications will be processed within two working days if the requirements are met and money orders for exact fees are attached. Forms that are not fully completed, signed and dated or with incomplete requirements and supporting documents, will not be accepted.

## **Requirements**

General: (Please read New Visa Fees for details)

non-refundable fees are charged on the basis of reciprocity. For U.S. nationals, the Fee for single entry visa is \$120.00

Fee for multiple entry visas \$220.00

Nationals of other countries should call the Visa Section on telephone # (212) 8502235 or (212) 850 2271 to find out the fees applicable to them.

Evidence of sufficient fund for the duration of the visit or proof of other satisfactory arrangements for your support while in Nigeria.

The Visa Officer may ask for other information from the applicants if deemed necessary.

Applicants may be requested to come for an interview as and when necessary.

## **Types of Visa**

visitor, tourist and transit visas

business/education religious visas

temporary work permit (TWP)

subject to regularization (STR)

### **(I) Visitor, Tourist and Transit Visa**

(i) Valid passport (at least 6 months validity).

(ii) One recent passport size photograph.

(iii) A copy of round-trip air ticket or Airline Itinerary (for non- Nigerians).

(iv) Letter of invitation accepting immigration responsibility or evidence of financial support while in Nigeria from individual Nigerians or Nigerian organisations.

(v) Applicants for transit visas must submit copies of their onward air tickets and visas to their final destinations.

- Children must submit copies of their birth certificates showing names of their two parents.
- Under aged Children of Nigerian parents must submit copies of the first 5 pages or copy of data page of one of their parent's passport.
- Letter of consent from the mother signed and notarised
- two passport front -faced passport pictures of the children
- (vi) Tourists must submit copies of their certified hotel reservation or booking printout.

- (vii) Resident aliens inviting friends must submit copies of their resident permits and the first three pages including data page of their passports.
- (viii) Aliens married to Nigerians or invited by Nigerians must submit copies of their hosts' or spouses' passports and letters accepting responsibility.
- (ix) Appropriate fee in US money order.
- (x) Duly completed application form.

**ii) Business/Education/Religious Visas**

- (i) Valid passport (at least 6 months validity)
- (ii) One recent passport photograph
- (iii) A copy of round-trip air ticket
- (iv) If going for business, letters of invitation from companies or business organisations stating the reason for visit must be submitted.
- (v) If going for religious purposes, approval from the Federal Ministry of Internal Affairs, Abuja, Nigeria must be submitted.
- (vi) If going for education at visit a letter of invitation from the Host University of school stating its purpose must be submitted.
- (vii) If a student, you must submit a copy of your identification card, with an accompanying letter from your institution.
- (viii) Appropriate fee in US money order
- (ix) Duly completed application form.

**(iii) Temporary work permit (TWP)**

- (i) A valid passport (at least 6 months valid)
- (ii) One recent passport size photograph
- (iii) Approval from Nigeria /Immigration Service for temporary work permit (copy)
- (iv) Appropriate fee in US money order
- (v) Duly completed application form

**Subject to regularization STR)**

- A valid passport (at least 6 months validity)
- (ii) Completed application forms in quadruplicate (i.e. 4 copies).
- (iii) Four recent full face passport size photographs
- (iv) Four certified copies of expatriate quota approval from Nigeria or approval from Nigeria for STR.
- (v) Four certified copies of all credentials and certificates
- (vi) Letter of offer of employment
- (vii) Letter of acceptance of employment offer
- (viii) Appropriate fee in US money order.

**NEW VISA FEES FOR U.S PASSPORT HOLDERS**

- (i) NON-IMMIGRANT VISA  
TOURIST, VISIT OR BUSINESS) \$120.00
  
- (ii) MULTIPLE ENTRIES \$220.00
  
- (iii) IMMIGRANT VISA (STR)  
EMPLOYMENT VISA \$355.00
  
- (IV) TEMPORARY WORK PERMIT \$220.00



APPLICATION FOR VISA

1. Family Name \_\_\_\_\_ Other Names \_\_\_\_\_
2. Former Names and Aliases \_\_\_\_\_
3. Sex M / F 4a. Present Nationality \_\_\_\_\_
- 4b. Previous Nationality (if any) \_\_\_\_\_
5. Place of Birth \_\_\_\_\_  
(City) (Country)
- 5b. Marital Status (Single/Married/Widow/Widower/Divorced) **PRINT CURRENT EMAIL ADDRESS HERE**
6. Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ EMAIL: \_\_\_\_\_  
(Date) (Month) (Year)
7. Residential Address \_\_\_\_\_ Tel ( ) \_\_\_\_\_ - \_\_\_\_\_
8. Office Address \_\_\_\_\_ Tel ( ) \_\_\_\_\_ - \_\_\_\_\_
9. Profession \_\_\_\_\_ 10. State what branches of the armed forces of your country you  
have served in or are serving \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_
11. Colour of Hair \_\_\_\_\_ Colour of Eyes \_\_\_\_\_ Height \_\_\_\_\_ Complexion \_\_\_\_\_
12. Visible identification marks \_\_\_\_\_ 13. Passport No. \_\_\_\_\_
14. Reason for journey \_\_\_\_\_  
\_\_\_\_\_
15. Date of previous visit to Nigeria and address at which you stayed \_\_\_\_\_  
\_\_\_\_\_
16. Proposed date of travel \_\_\_\_\_ 17. Length of Stay \_\_\_\_\_  
(date/month/year)
18. If your reason for journey to Nigeria is for employment, state: (a) Name of employers \_\_\_\_\_  
(b) Post to be occupied \_\_\_\_\_ (c) Give a full description of job \_\_\_\_\_  
\_\_\_\_\_
19. Persons joining spouses, parents or relatives, should give full particulars of the employment of parents or spouse in  
Nigeria including the address of where they reside \_\_\_\_\_  
\_\_\_\_\_
20. How long has/have your spouse/parents been in Nigeria? \_\_\_\_\_
21. Give your intended address in Nigeria (NOT P.O. BOX) \_\_\_\_\_  
\_\_\_\_\_

22. Have you applied for a Nigerian Visa before? Yes\_\_\_\_ / No\_\_\_\_
23. Where? \_\_\_\_\_
24. Indicate whether visa was granted Yes\_\_\_\_ / No\_\_\_\_
25. Give reason if "No" to question # 24 \_\_\_\_\_
26. How long have you lived in the country where you are applying for Visa/Entry Permit \_\_\_\_\_
27. Have you ever:
- (a) been affiliated with any contagious disease (e.g. Tuberculosis) or suffered serious mental illness? Yes\_\_ / No\_\_
  - (b) been arrested or convicted for any offense or crime even though subject of a pardon, amnesty, or other such legal action? Yes\_\_ / No\_\_
  - (c) been involved in narcotic activities? Yes\_\_ / No\_\_
  - (d) been deported Yes\_\_ / No\_\_ If so, from which country? \_\_\_\_\_
  - (e) sought to obtain a visa by misrepresentation or fraud? Yes\_\_ / No\_\_

**NOTICE: MONEY ORDER NUMBER(S) MUST BE ENTERED BELOW BEFORE SUBMITTING THIS FORM FOR PROCESSING OTHERWISE FORMS WILL BE INCOMPLETE.**

28. US MONEY ORDER NUMBER: \_\_\_\_\_

28b. VALID EMAIL ADDRESS (PRINT): \_\_\_\_\_

**I UNDERSTAND THAT I WILL BE REQUESTED TO COMPLY WITH THE IMMIGRATION / ALIEN ACTS AND OTHER REGULATIONS GOVERNING ENTRY OF IMMIGRATION INTO THE COUNTRY FOR WHICH I NOW APPLY FOR VISA / ENTRY PERMIT.**

**DATE** (DAY) \_\_\_\_\_ / (MONTH) \_\_\_\_\_ / (YEAR) \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

